



ROOFING CONTRACTORS SUPPLEMENTAL QUESTIONNAIRE

1. Named Insured:
2. Years in business:
3. Years of experience in this field?
4. Indicate the percent of each type of roofing performed.

Type	Commercial	Residential	Industrial	% of Total Operations
New Construction	%	%	%	
Repair/Patching	%	%	%	
Replacement	%	%	%	

Asphalt Shingle	%	Polyurethane Foam	%
Fiberglass	%	Single Ply	%
Flat Roofs	%	Slate	%
Hot Tar	%	Tile	%
Metal	%	Torch Down	%
Pitch Roofs	%	Wood	%
Other – describe:			%

5. If you are performing residential work on new home construction, how many new homes are worked on in a year?
6. Describe any other operations or work done other than roofing:
7. Describe the safety precautions put in place if hot tar, torch down or other hot processes are used:
8. What is the maximum height of the buildings you work on?
9. Do you have a written safety program in place? Yes No
10. How do you protect the general public from potential injury?
11. How are materials lifted to the roof?
12. How are openings in the roof protected overnight?
13. What precautions are taken when a rainstorm is imminent?
14. Does a foreman or contractor inspect all jobs upon completion? Yes No
15. Have you ever or do you currently perform work in AZ, CA, CO, NV, OR, or WA? Yes No

16. Have you ever used, sold, installed or removed asbestos? Yes No

If yes, please explain:

17. Do you draw plans, designs or specifications? Yes No

If yes, please explain:

18. What percentage of work is subcontracted?

(If over 50%, the risk is not eligible for coverage with RSUI.)

19. Describe the type of work subcontracted and indicate the percent of the total work each represents:

20. Do your subcontractors carry coverage limits less than yours? Yes No

If yes, minimum allowed is \$500,000/\$500,000.

21. Are Certificates of Insurance required from subcontractors? Yes No

22. Are you named as additional insured on your subcontractors' policies? Yes No

23. Is a sub contract agreement used with all subcontractors? Yes No

If yes, please provide a sample copy for our file. **If not, the risk may not be acceptable.**

24. How long are Certificates of Insurance kept?

25. Do you ever lease any equipment to others? Yes No

If yes, describe the equipment and provide a sample copy of the lease agreement:

26. How many employees are: Full-time Part-time

27. Provide receipts for the last 3 years:

Year	Receipts \$
Year	Receipts \$
Year	Receipts \$

28. Do you warrant your work? Yes No

If yes, provide a copy of the warranty.

29. Provide a sample copy of the Hold Harmless Agreement you use.

30. Please list the five (5) largest jobs and the type of process used in the last five (5) years:

KENTUCKY FRAUD STATEMENT

Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance containing any materially false information or conceals, for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime.

MAINE FRAUD STATEMENT

It is a crime to knowingly provide false, incomplete or misleading information to an insurance company for the purpose of defrauding the company. Penalties may include imprisonment, fines or denial of insurance benefits.

MINNESOTA FRAUD STATEMENT

A person who submits an application or files a claim with intent to defraud or helps commit a fraud against an insurer is guilty of a crime.

NEW JERSEY FRAUD STATEMENT

Any person who includes any false or misleading information on an application for an insurance policy is subject to criminal and civil penalties.

NEW MEXICO FRAUD STATEMENT

Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to civil fines and criminal penalties.

OHIO FRAUD STATEMENT

Any person who, with the intent to defraud or knowing that he or she is facilitating a fraud against an insurer, submits an application or files a claim containing false or deceptive statement is guilty of insurance fraud.

OKLAHOMA FRAUD STATEMENT

WARNING: Any person who knowingly, and with intent to injure, defraud or deceive any insurer, makes any claim for the proceeds of an insurance policy, containing any false, incomplete or misleading information, is guilty of a felony.

OREGON FRAUD STATEMENT

Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents materially false information in an application for insurance may be guilty of a crime and may be subject to fines and confinement in prison.

PENNSYLVANIA FRAUD STATEMENT

Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information or conceals for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties.

TENNESSEE AND VIRGINIA FRAUD STATEMENT

It is a crime to knowingly provide false, incomplete or misleading information to an insurance company for the purpose of defrauding the company. Penalties include imprisonment, fines and denial of insurance benefits.